



**ROY COOPER  
GOVERNOR**

**NORTH CAROLINA  
STATE BUREAU OF INVESTIGATION**

**3320 Garner Road  
P.O. BOX 29500  
Raleigh, NC 27626-0500  
(919) 662-4500  
FAX: (919) 662-4523**



**ROBERT SCHURMEIER  
DIRECTOR**

**MEMORANDUM**

**TO:** Approved Agencies with an Access Agreement on File  
**DATE:** January 3, 2020  
**RE:** FD-258 Applicant Fingerprint Card and Agency Contact Information

**Effective February 1, 2020**, the State Bureau of Investigation will no longer be providing blank FD-258 applicant fingerprint cards. For fingerprinting needs associated with a background check, please contact your local law enforcement agency.

An electronic submission of fingerprint images provides a more efficient and effective background check with a reduced response time. If your agency is interested in electronic transmission of fingerprint images for background check purposes, please contact the SBI Access Integrity Unit at 919-582-8639.

Given the critical nature of the information shared between the SBI and your agency, it's important for the SBI to maintain accurate and complete agency contact information. To facilitate this task, the SBI has developed an online agency survey. Please take a few minutes to update your agency contact information at <https://docs.ncsbi.gov/agencysurvey> .

Should you have any questions, feel free to contact us via email at [AIUhelp@ncsbi.gov](mailto:AIUhelp@ncsbi.gov) or by telephone at 919-582-8639.

Thank you in advance for your cooperation.

Access Integrity Unit